



SNAAP

Special Needs Advisory
& Activities Project

Annual
Report &
Financial
Statement
2017





Welcome to our 14th annual report.

SNAAP was started to help make life easier for disabled children and their families and, 14 years later, this is still our main goal.

Our services have grown rapidly over recent years because we have responded to the needs of families, and the work of our staff, trustees and volunteers enables us to continue to provide a lifeline to parents and carers of children with disabilities.

This report gives an overview of our current year, we hope you enjoy reading it.

Staff and Volunteers

We are often reminded by young people, families and supporters that SNAAP's strongest asset is our staff and none of what we do would be possible without them.

Carrie Wood - Manager

Co-founder of SNAAP and responsible for managing and developing SNAAP's services, with the support of a small team of staff and volunteers. She is also our Company Secretary.

Natalie Simmons - Children and Young Peoples' Coordinator/Family Support Worker

As well as helping families through our advice, support and information service, Natalie also runs our weekly after school sessions 'Stay 'n Play' and some of our specialist weekend clubs and school holiday playschemes.

Sarah Selby-Bird - Leisure Events Coordinator

Sarah organises all school holiday activities, in particular family days out, manages volunteers and also does a huge amount to support our fundraising.

Sam Harmison - Finance and Administration Officer

Sam records all financial transactions, supports the preparation of final accounts at year end, and produces finance monitoring reports to the Board.

Amy Gullett, Matt Harris and Lucinda Messer - Play Support Leaders

Amy, Matt and Luci lead our, sports club, youth clubs and holiday schemes, and specialist Saturday clubs and summer playschemes.

We also have a large, fun, friendly and lively team of Play Support Workers and volunteers who assist with all school holiday activities as well as weekly clubs.



Board of Directors

Stephanie Swan (Chair)

Appointed chair of the Board in 2011, Stephanie has more than 30 years' experience in public administration. She left the Mayor of London's City Hall in 2009 where she had been director of finance and administration for the Greater London Authority's Policy and Partnerships Directorate for nine years.

Currently, she is director of finance and administration and company secretary at Pathway – an award winning charity working to change the way homeless and other socially excluded people are treated in the health service.

Vanessa Oakes (Vice Chair)

Vanessa has two sons with autism and is an active member of her local community, supporting many disability causes. These include being a school governor of a local special needs school and chair of the PTFA committee. She also has a BA(Hons) degree in business studies and marketing.

Gordon Johnson

Gordon has been a local businessman since 1977 and is a member of the Chamber of Commerce, Rotary Club of Whitstable, an advocate for the Canterbury Advocacy Project and Governor at The Community College, Whitstable.

He believes it is not enough just to have a business in the town, you must give something back, especially to the youth of the town for they are the future.

Tracey Becker

Tracey was the Treasurer of The Lady Mayoress Charity in 2013/14 and through this became enthused by our work. We were delighted when she joined our board this year. Tracey lives in Herne Bay and is an Accountant at Kreston Reeves.

Alan Newton (Treasurer)

Alan has had a rewarding career in finance and corporate governance, and joined the Board early in 2017. He says: "I was invited to see at close hand the work being done at SNAAP, which provides support to a vulnerable section of our society. As well as utilising my skills to promote and enhance its corporate governance and accounting reporting, I am looking forward to developing my personal skills for the benefit of the charity."

Petra Rouse

Petra is a qualified teacher with professional experience of Special Needs within Mainstream Schools, currently running her own Early Years childcare business. She joined the Board in January 2017 as a parent trustee and is a regular attendee of SNAAP activities with her two sons, both who have ASD and additional needs. She has a passion for supporting both children and their families, is keen to learn about disabilities and needs away from her own personal experience, and aims to be the parent voice.

Chairperson's report

Welcome to SNAAP's Annual Report. It is my pleasure to report that in 2017 SNAAP has delivered a successful and wide ranging programme of clubs and leisure activities to many hundreds of disabled children, young people and their families, and responded to requests for advice and support from parents and carers.

Our programme, which is based in the Canterbury district and across East Kent, has included activities accessible to all children and young people regardless of their disability. Our work is made more rewarding by seeing the smiles of the children, hearing their happy voices and laughter, and watching the progress they make with behaviour and independence skills. The generous and wonderfully positive feedback we receive from families – especially those telling us how SNAAP makes a difference to their family's life - confirms our success and motivates us to do more.



2017 was the second year of the Kent County Council (KCC) contract which funded the specialist clubs we run in Canterbury, Shepway and Swale and Buzz the targeted holiday club in Canterbury. These clubs include specialist weekend clubs and holiday schemes for children and young people with complex needs in the 8 to 15 years and 16 to 25 age groups. Buzz club is for children aged 8 to 15 years with less complex needs, and has been an amazing success with usually more than 20 children attending each session. Our Chill club is run for young people aged 16 to 25 years with less complex needs.

SNAAP's programme of school holiday leisure activities ran throughout the year, and included a range of family days where disabled children and their families attended parties, made trips to local attractions and also participated in taster sessions of specific activities. We continued to offer families the opportunity to loan SNAAP's accessible beach hut at Long Beach in Whitstable, and used it over the summer for our own activities.

During term time we ran our regular sports, youth and after school club: Stay and Play which includes our Toy Library where families can borrow specialist toys and other equipment.

We were delighted to continue to provide the customised support to families through our dedicated family support officer. She has provided telephone support, home visits and support at Child in Need meetings or case conference to nearly 200 families. In addition, she is on hand at Stay and Play to answer questions and provide advice to parents and carers, plus we hold monthly drop-in sessions at the Whitstable Umbrella Café where parents and carers can ask for advice and support. Our family support service is targeted particularly at families in crisis situations, and this year was funded by grants from The Henry Smith Charity and Baily Thomas Charitable Fund.

Other highlights of the year include: a celebration of Chinese New Year, an Easter party with an amazing range of animals to pet, and of course our ever popular Halloween party. We seek feedback from the children and parents/carers at all our activities and use this to help us plan our future programmes.

None of our work would be possible without the support of many funders, who in 2017 included Canterbury City Council and Kent County Council. However, in addition to these core funding organisations, we have received amazing fundraising support from many individuals and community groups - too many to mention by name here.

The three charity shops: Bambinoes (Tankerton) and West Bay and Seaside (both Herne Bay) continued to choose SNAAP as their beneficiary charity and have made substantial donations through the year. Sadly, I have to report that Chris Quilter, proprietor of West Bay charity shop, passed away in the autumn and our thoughts are with her family. Chris joined us at SNAAP's 2016 Winter Wonderland event and found it a magical experience. Attending this event made her more determined to continue supporting SNAAP's work, and one of her final requests was for her son to continue to run the shop in aid of SNAAP. We are thrilled that he has agreed to do so and is seeking volunteers to help.



We were excited to be chosen as one of the charities benefiting from Global's Make Some Noise charity in 2018. Heart Radio Kent, is our partner radio station in this campaign and SNAAP has benefited from loads of mentions over the air - giving us valuable publicity - and we have been working with them to fundraise for the campaign. On October 6th, a team of SNAAP staff, volunteers and trustees had fun taking part in the Global Make Some Noise day at Whitstable's Tesco store, where we made a lot of noise helped by James and Becky from Heart radio's breakfast show. The funding we receive will pay for our family days' service and Stay and Play Club in 2018.

All donations, large or small, cash or gift, are gratefully received and we send our heartfelt thanks to every single donor and fundraiser. Every penny received goes to providing and improving services for our disabled children and young people.

Lastly, I want to thank SNAAP's Board members past and present for their tireless work, personal contributions and ongoing support of SNAAP, and of course, I cannot end my report without thanking all of SNAAP's staff and volunteers, for their dedication, passion and commitment to ensuring SNAAP's families receive an exceptional service. Without them SNAAP would not exist, and many disabled children and their families in East Kent would be so much poorer with the loss of fun activities and support.

*Stephanie Swan
Chair*

Services

- An integral part of our project is offering families **support** in any way they need it, anytime they need it.
- A fortnightly **Sports Club**, in Canterbury, for disabled children aged 8+. It has approximately 20 children who attend regularly without their parents/carers as SNAAP provide staff and volunteers.
- A fortnightly **youth club, 'Zone out'** in Whitstable, for disabled young people aged 11+, with a regular attendance of 20 young people, without their parents/carers as SNAAP provide staff and volunteers.
- A fortnightly **youth club, 'Inclusive us'** in Canterbury, for disabled young people aged 11+, with a regular attendance of 25 young people without their parents/carers as SNAAP provide staff and volunteers. This is integrated into a mainstream youth club, and there is a buddy system which enables our young people to feel less dependent on adults and more included within the peer group.
- A weekly after school club, **Stay & Play** at Windchimes. This is for the whole family to play in a safe and supported environment. Parents stay and SNAAP provide staff and volunteers to support and help. There is a weekly attendance of 20-40 children, and a healthy nutritional meal is provided for the children. We also run the special **Library of Specialist Toys, Book & DVD's** during these sessions.
- Our youth holiday scheme, **Chill Zone**, is held two or three days a week during every school holiday at Riverside Youth Centre and is for disabled young people aged 16-25. The sessions are run at a pace and level with which the young people feel comfortable, yet still push the boundaries so they continually learn and develop.
- And our other scheme, **Buzz Club**, is for children aged 8-15 years and held at Windchimes. They play games, do crafts and outdoor play as well as socialise with other children. During the summer we were able to take them out on days out which included beach days and adventure trails.
- **Specialist Saturday Clubs and Summer Playschemes** are run throughout the year at venues in Canterbury, Swale, and Shepway, with referrals coming directly from the Children Disability Team at KCC.
- We also organise **family days out** to local places of interest such as Rare Breeds and Wildwood, 'taster sessions' such as Trampolining, Horse Riding or Forest School and regularly use our accessible beach hut.

These days offer families support from experienced and skilled SNAAP staff and volunteers and also provide an opportunity for families to meet in their local community and form links with other families who are in a similar situation.

- We also hire out a **mobile hoist** and **special buggy**, both of which help make families lives easier.

Finances – year ended 31 March 2017

	Unrestricted Funds £	Restricted Funds £	Total 2017	Total 2016
Incoming resources				
Voluntary income				
Grants	-	173,754	173,754	132,224
Donations	50,463	27,032	77,495	68,931
Fundraising	6,447	13	6,460	9,199
Investment Income	55	-	55	240
Total incoming resources	56,965	200,799	257,764	210,594
Less total resources expended	(36,859)	(190,542)	(227,401)	(209,337)
Net incoming / (outgoing) resources	20,106	10,257	30,363	1,257
Gross transfers between funds	(11,400)	11,400	-	-
Fund balances brought forward	111,903	7,690	119,593	118,336
Fund balances carried forward		29,347	149,956	119,593
Summary Balance Sheet	2017		2016	
Current assets				
Debtors	1,154		1,621	
Deposit Account			-	
Cash in bank and in hand	155,364		127,247	
	156,518		128,868	
Creditors: amounts falling due within one year	(6,562)		(9,275)	
Net current assets		149,956		119,593
Net assets		149,956		119,593
Funds				
Restricted Funds		29,347		7,690
Unrestricted Funds		120,609		111,903

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This financial summary is for information only and may not contain sufficient details to allow a full understanding of the financial affairs of SNAAP. Full financial statements are published on our website or a copy can be provided on request.

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Legal Status

SNAAP (Special Needs Advisory & Activities Project) is a private Company Ltd by Guarantee incorporated in England & Wales with registration number 06800689 and is a charity registered with number 1130149 (Prior to 1 April 2011 SNAAP was registered with charity number 1107944 under a charitable trust)

Special Needs Advisory & Activities Project has continued to be known as 'SNAAP' and that acronym has been used throughout this report.

SNAAP - Making a Difference



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Registered Charity No. 1130149

Company No: 0680089